

Privacy Policy

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Be sure to read this entire Privacy Policy before using this site or submitting personally identifiable information to this site. By using this site, you accept the terms of this Privacy Policy. Likewise, whenever you submit personally identifiable information to this site, you agree that its collection, use, and disclosure will be subject to the terms of this Privacy Policy.

This site is intended for use only by residents of the United States who are age 13 or over. We will not knowingly collect personally identifiable information from individuals outside of this group.

As you navigate through this site, various technologies allow the site to collect a range of nonpersonally identifiable information, including your computer's Internet Protocol (IP) address, the type of web browser and operating system you use, the date and time you visited particular pages on the site, and the address of the website you visited before coming to this site. For example, every time a user logs onto this site and every time a file is opened, this data is recorded in a log file. This nonpersonally identifiable data is evaluated for statistical purposes and otherwise helps us to improve and administer our site. Likewise, this site uses "cookies," which are small text files sent from our site to the hard drive of your computer to store bits of information related to your interactions with the site. Although you usually can configure your Internet browser to reject cookies, you might not be able to access certain pages or use important functions on the site.

Some of the information we collect at this site is personally identifiable information, which we typically request in connection with using a service (e.g., providing feedback, contacting us). The types of personally identifiable information actively collected at this site may include, depending on your activities: name, address, e-mail address, and phone numbers. Such information will not be passed on to a third party, except that we may share personally identifiable information collected via this site: (i) with contractors we use to support our business, in which case they must treat the information in accordance with this Privacy Policy; (ii) if required to do so by law, regulation, or court order; or (iii) in connection with the sale, assignment, or

other transfer of the business of this site.

Except as otherwise stated, we may use personally identifiable information collected via this site, or collected via social media accounts or sites associated with us or our products, to improve our services and content, to communicate information to you if you have expressed that preference, for our marketing and research purposes, and for other specified purposes.

We reserve the right to make full use of any information collected via this site that is not in personally identifiable form.

This site takes reasonable steps to protect personally identifiable information from loss, misuse, and unauthorized access, alteration, destruction, and disclosure. It is important to keep in mind, however, that no Internet transmission or website server is ever completely secure or error-free. In particular, e-mail sent to or from this site may not be secure.

To keep personally identifiable information that you provide via this site accurate, current, and complete, please contact us as directed below. We will then take appropriate steps to update or correct such information in our possession, or to delete your information from our contact list should you request this. In this process, we may have to take steps to verify your identity and clarify the scope and justification of your request, so please provide an appropriate return email address for follow-up questions.

If you have any comments, concerns, or questions related to this Privacy Policy or the information practices of this site, or if you would like to opt out of future communications, please contact us as follows:

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This Privacy Policy may change from time to time. Whenever that happens, we will post a revised policy (with a new effective date) on this site via a link from the homepage. Please check the Privacy Policy whenever you submit personally identifiable information via this site.

The effective date of this Privacy Policy is July 1, 2016.